



Office of Human Resources  
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Garden City, NY 11530

TO: Administrative, Secretarial, Clerical and Public Safety Employees

FROM: John Siderakis  
Chief Administrative Officer

DATE: August 1, 2023

SUBJECT: 2023/2024 ADMINISTRATIVE CALENDAR

This administrative calendar announces the University's holidays for non-union employees during the 2023/2024 fiscal year. Union employees should refer to their respective collective bargaining agreements for holidays and other paid time off. This calendar is distinct from the Academic Calendar of the University, published in its several catalogs, which applies to faculty -3(l/F7TfT@.0000u/F12W\*



ADMINISTRATIVE CALENDAR

SEPTEMBER 1, 2023 - AUGUST 31, 2024

<u>OBSERVANCE</u>	<u>ALLOWANCE</u>	<u>DAY</u>	<u>DATE</u>
LABOR DAY	1 DAY	MONDAY	SEPTEMBER 4
THANKSGIVING/ THE DAY AFTER	2 DAYS	THURSDAY FRIDAY	NOVEMBER 23 NOVEMBER 24
CHRISTMAS EVE CHRISTMAS DAY	2 DAYS (Observed) (Observed)	MONDAY TUESDAY	DECEMBER 25 DECEMBER 26
ENERGY DAYS	3 DAYS	WEDNESDAY THURSDAY FRIDAY	DECEMBER 27 DECEMBER 28 DECEMBER 29
	1 DAY (Observed)	MONDAY	JANUARY 1
Y	1 DAY (Observed)	TUESDAY	JANUARY 2
MARTIN LUTHER KING, JR.	1 DAY	MONDAY	JANUARY 15

KING, JR. D112 792 reW\* nBT/F2 10.98 Tf1 0 0 1 506.98 369.38 Tm0 G[5]TJETe0 GMCID 27-BDC q0.00012 reB